Authorised Person (Decontamination) (AP(D) Continued)

The AP(D) is an individual possessing adequate technical knowledge and having received appropriate training, appointed in writing by the Designated Person (in conjunction with the advice provided by the AE(D)), who is responsible for the practical implementation and operation of the Trusts Health & Safety Policy and procedures relating to the engineering aspects of decontamination equipment.

Role of the AP(D)

The AP(D) is required to provide the safe and effective management of the engineering and safety aspects of the decontamination service for the Trust. Additional responsibilities should not reduce the importance of the role nor impair the ability of the AP(D) to carry out his/her duties effectively.

To ensure that appropriate cover is provided more than one AP(D) will be appointed one of whom will be appointed as Senior AP(D).

It is recommended that the AP(D) reports professionally to the Designated Person.

Responsibilities

The AP(D) will is responsible for:

- The engineering management of decontamination equipment
- Line management and/or appointment of the CP(D)
- The safe and effective systems of work for all installed decontamination equipment within their area of responsibility
- The acceptance criteria for operational and performance testing of all installed decontamination equipment
- Liaison with the AE(D), Decontamination Lead, User and other interested professionals
- Authorising the use of decontamination equipment after major repair or refurbishment and after quarterly or annual tests
- Operation of the permit system, working closely with the User.
- Ensuring the continued registration of the CP(D)s, as appropriate
- Liaising with the User, and other technical support personnel, to enable them to discharge their responsibilities for management of decontamination effectively.

Competent Person (Decontamination) (CP(D))

The CP(D) is defined as a person designated by the Trust via the AP(D) to carry out maintenance, validation and periodic testing of washer-disinfectors and sterilizers.

To ensure that appropriate cover is provided more than one CP(D) will be appointed. CPs(D) will be appointed from the multi skilled engineering technicians in ETS.

Role of the CP(D)

Healthcare organisations may wish to maintain the separate functional roles of testing and maintenance. In this case, the acronyms CP(D)(T) (for the test person) and CP(D)(M) (for the maintenance person) could be used as alternatives. The content of this role will relate to the HTM 01-01 Part A skills matrix, which will be developed over time by the Department of Health.

Responsibilities

The principal responsibilities of the CP(D) are as follows:

- to carry out the maintenance tasks outlined in Health Technical Memorandum 2010 & 2030 (until replaced by HTM 01-01 Part B when those procedures are to be followed)
- to carry out additional maintenance and repair work at the request of the User to conduct the validation tests specified in Health Technical Memorandum 2010 & 2030 (until replaced by HTM 01-01 Part B when those procedures are to be followed) and to prepare the validation report